

DECISION

**Issuance on the participatory Socio-economic Development Planning procedure
at commune level in Quang Binh province**

PEOPLE'S COMMITTEE OF QUANG BINH PROVINCE

- Pursuant to Law on organization of People's Council and People's Committee dated 26 November, 2003;
- Pursuant to Ordinance No. 34/2007/PL-UBTVQH11 dated on 20/04/2007 on the implementation of democracy at commune, ward and town levels;
- Pursuant to Decision No. 1745/QD-UBND dated 30/7/2007 by the PPC of Quang Binh on approving Project Document of the Vietnamese-German Technical Assistance Project "Sustainable Management of Natural Resources in Central Vietnam" (SMNR-CV project – Phase II);
- Based on the results of the pilot application of the participatory socio-economic development at village and commune levels in districts in recent years, which has been implemented by the DPI of Quang Binh;
- At request of DPI director in the Submission Letter No. 456/KHĐT-TH dated 16/05/2008,

DECIDES:

Article 1: To issue together with this decision the "Participatory Socio-economic Development Planning procedures at commune level" (see the document attached), which is applied in Quang Binh province.

Article 2: This Decision comes into effects since its signing date and is applied to be implemented for socio-economic development planning since 2009 on.

Article 3: Head of Provincial People's Committee office, Director of the provincial Department of Planning and Investment, Director of the Department of Statistics and Directors of provincial line departments and agencies; Chairmen of People's Committees at city/district, commune, ward and town level and heads of relevant departments and organizations are responsible for executing this decision.

C.c.:

- As in Article 3
- Ministry of Planning and Investment
- Standing Committee of the Provincial Party
- Standing Committee of the Provincial People's Council
- Filed by: DPI office, General Section

ON BEHALF OF THE PPC

PP CHAIRMAN

VICE CHAIRMAN

Nguyen Huu Hoai

(signed and stamped)

**PARTICIPATORY SOCIO-ECONOMIC
DEVELOPMENT PLANNING PROCEDURES AT COMMUNE LEVEL
TO BE APPLIED IN QUANG BINH PROVINCE
(issued together with the Decision No. 1309/QĐ-UBND,
Dated 17/06/2008 by Quang Binh Provincial People's Committee)**

A. DEFINITIONS

1. District and commune level: District level and districts in this procedure includes districts and city; Commune and commune level includes communes, wards, towns; Village includes hamlets, villages and sub-wards.

2. Participatory Socio-economic Development Planning (SEDP):

- Participatory socio-economic development is a process where local people participate in the process of developing their own village development plan to contribute to the socio-economic development planning at commune and district levels.
- Village planning: the process where villagers participate in the development of their own village plan.
- Commune Planning: the process of the development of the socio-economic development plan at commune level based on village and commune priorities.
- District Planning: the process of the development of the socio-economic development plan at district level based on commune plans and district priorities.

3. Medium-term development plan: consists of socio-economic development targets, orientation for development of sectors and areas, projects/programs, major solutions and respective activities aiming to achieve the objectives set for the planned medium term period (3 - 5 years).

4. Annual development plan: consists of socio-economic development targets, orientation for development of sectors and areas, projects/programs, major solutions and respective activities aiming to achieve the objectives set for 01 year in order to achieve gradually development targets of the medium term plan.

5. Target plan: consists of targets which a village or a commune intends to achieve within the planned period.

6. Activity plan: consists of the specific activities to achieve the target plan. These should be further specified in terms of quantity, time frame, location and responsibilities of relevant stakeholders.

Activity plan of a village includes:

- List of activities: Technical assistance activities, public services, construction and maintenance activities of small scope.
- Contribution of villagers (might be land area, cash, man-day, materials) to implement of planned activities (specifying percentage of villagers contributions for specific activities).

7. Plan assignment: authorities of all levels issue the decision or assign the plans for implementation based on identified criteria as well as the capacity of balancing and mobilizing all necessary resources.

8. Plan implementation, monitoring and evaluation: is the process of implementation and monitoring of the approved activities by the responsible administration. Based on that basis, all levels evaluate the implementation of all planning criteria in terms of achieved results, progress

and quality of those implemented activities. Evaluation will be done twice per year (mid-annual evaluation and annual evaluation).

B. OBJECTIVES OF PARTICIPATION IN THE PLANNING PROCEDURE AT COMMUNE LEVEL:

1. Enhance the implementation of grassroots democracy.
2. Mobilize all the on-site resources, meet better with demands of the local people .
3. Enhance the effectiveness of investment projects and public services.
4. Enhance awareness, responsibility and pro-activeness of grassroots authorities; reduce the thought of relying on others.
5. Create the solidarity among the local community.
6. Create positive improvements in the thought of renovating the planning activities of all levels. Increase decentralization for the grassroots levels.
7. Boost up the socio-economic development of the locality in a sustainable way in association with poverty reduction and hunger alleviation.

C. STEP-BY-STEP GUIDE FOR PARTICIPATORY SEDP PROCEDURES.

1. Step 1: Planning preparation at all levels

- After receiving instruction from the PPC of Quang Binh on the development of the annual SEDP plans and the letter from the DPI instructing the implementation of the planning procedures, the DPC send letters to communes' line sections and CPCs requesting the following contents:
 - ❖ Contents for developing plans
 - ❖ Methods for developing plans
 - ❖ Responsibilities assigned
 - ❖ Implementation schedule
- Prepare related documents:
 - ❖ Documents guiding the participatory SEDP procedure.
 - ❖ Resolution of the People's Council of all levels, criteria for 5-year SEDP planning of all levels, orientation for socio-economic development of district level
 - ❖ Evaluation results on the implementation of the SEDP plans in the previous years and in the current year
 - ❖ Information on resources: capital capacity of the commune level (land availability, capital for economic development, etc.); the budget that would be supported; programs and projects that would be implemented in the locality in the year of planning and other budget sources.
 - ❖ Statistic figures on SEDP plan implementation of recent years.
 - ❖ Draft report on SEDP plans of district and commune levels for the next year (include the evaluation on plan implementation of the current year and plan for the coming year).
- *Responsibility*: Economic and Planning Sections at city and districts, commune planning staff.
- *For villages*: Village head prepares basic documents to be used as basis for developing village plan. Besides, CPCs also have to provide village heads with information on objectives, orientation and possible resources of the commune for the coming time. .

2. Step 2: Village participatory SEDP planning

Input:

- Documents prepared in preparation step.
- PRA (Participatory Rural Assessment) and VDP (Village Development Planning) results in the planning circle (if available)

Output:

- Village SEDP plan, includes: socio-economic criteria of the village (if available); tables showing list of priorities on services and basic construction schemes of the village.

Village meeting:

Chaired by: Village head

- *Participants:* Representatives of executive party committee, Fatherland Front, Farmers Association, Women Union, Youth Union and of households who have the experience and the capacity of giving good contributions in the planning process.
- *Documents to be provided to participants:* the draft village's SEDP plan for the next year (to be submitted to the commune) and other guiding documents.
- *Steps for practice:*
 - ❖ Village head emphasizes the purposes and key contents of participatory planning exercise and present the report on the evaluation on the implementation of the previous year plan and draft plan for the next year (use the table formats as provided).
 - ❖ Participants discuss and make related contributions. Participants contribute their opinions and discuss in a democratic way. The discussion should focus on important and specific points based on actual characteristics of each village and address the following issues:
 - Agreement on production and business schedule and also socio-economic criteria of the village (if available) all in terms of item, activities, quantity, location, timeframe, and responsibility of the village for each item or activity.
 - Agreement on the list of basic construction schemes and public services of the village to be listed in the priority ranks: quantity, location, implementation time, responsibility of the village, capital flow (it is necessary to clearly identify capital flow from provincial, district, commune level or contributed by the local people).
 - Other recommendations from local people to finalize the village plan.
 - ❖ Chairperson concludes the meeting
 - ❖ Based on contributions from participants and from meeting conclusions, Village Head assigns responsible staff to finalize the village plan to submit to the CPC.

3. Step 3: Commune participatory SEDP procedure.

Input:

- Aggregated table including villages' SEDP plans for the next year: socio-economic criteria of the village (if available), list of priorities on services and basic construction schemes of the villages.
- Tasks for 5-year socio-economic development of the commune
- Documents prepared in the preparation step

Output:

- ❖ Official commune SEDP plan to be submitted to the district.

Commune meeting:

Chaired by: Chairman of the CPC

- *Participants:* Vice-Chairmen of the CPC, representatives of the Executive Party Committee, People's Council, Women Union, Farmers Association, Fatherland Front, commune planning staff, commune staff responsible for other sectors and all of village heads.
- *Documents to be provided to participants:* the draft commune SEDP plan for the next year with the basis of all villages' plans, Guidebook on participatory SEDP procedures and other guiding documents.
- *Contents of the meeting:* gather contributions to develop commune SEDP plan and identify lists of priorities

- *Steps for practice:*
 - ❖ Chairman of the CPC emphasizes the purposes and key contents of participatory planning exercise.
 - ❖ Leader of the CPC presents the evaluation report on the implementation of the previous year plan and the draft commune plan for the next year (use the table formats as provided).
 - ❖ Participants discuss and contribute opinions on the system of criteria and vote for scoring in order to select a list of priorities for basic construction schemes and public services for the coming year. Participants contribute their opinions in a democratic way. Contents of the discussion should be focused based on specific characteristics of each village and address the following issues:
 - Plenary discussion for agreement on production and business schedule all in terms of item, activities, quantity, location, timeframe, and responsibility of the commune for each item or activity.
 - Group discussions (3-4 groups) and vote by scoring to reach an agreement on the list of priorities for the investment projects in the commune; agreement on list of public services of the commune: quantity, location, implementation schedule, responsibility of the commune, capital flow (it is necessary to clearly identify capital flow from provincial, district, commune level or contributed by the local people and other possible sources if available).
 - Recommendations from participants to finalize the commune plan.
 - ❖ Chairman concludes the meeting
 - ❖ Based on contributions from participants and on the meeting conclusions, communes' planning staff are responsible for finalizing the draft commune SEDP plan to submit to CPCs for approval and then submit to DPCs.

4. Step 4: District participatory SEDP procedure

Input:

- Document instructing and guiding the planning procedure and budget allocation from the provincial level; other documents prepared in the preparation step
- Tasks for 5-year socio-economic development of the district
- Aggregated table including SEDP plans for the next year of communes and line sections (functional sections of the district) and of all other organizations operating in the district.

Output:

- District SEDP plan for the next year to be submitted to the province

District meeting:

Chaired by: Chairman of DPC

- *Participants:*
 - District level: Vice-Chairmen of DPC, district functional sections, representative of People's Council, Office of District Party Committee, Office of DPC, Women Union, Farmers Association, Fatherland Front and other mass organizations.
 - Commune level: Chairmen of CPCs + commune planning staff..
- *Documents to be provided to participants:* the draft district SEDP plan for the next year with the basis of communes and of other relevant sectors' plans and other documents.
- *Contents:* Contribute opinions to elaboration of the district SEDP plan; identification of lists of priorities.
- *Steps for practice:*
 - ❖ Chairman of the DPC emphasizes the purpose and key contents of participatory planning exercise.
 - ❖ Leader of the DPC presents the report on evaluation of the implementation of the current year plan and the draft district plan for the next year (use the table formats as provided).
 - ❖ Participants discuss and contribute opinions for authentic evaluation on the implementation of the current year plan and on the suitability of all proposed socio-economic criteria for the coming year and propose methods of preparing lists of priorities for projects and activities. Participants contribute their opinions in a democratic way. Contents of the discussion should be focused based on specific characteristics of each village and address the following issues:
 - Plenary discussion for agreement on production and business schedule all in terms of item, activities, quantity, location, timeframe, and responsibility of the district for each item or activity.
 - All the participants vote and score to reach an agreement on the list of priority for the investment projects in the district; agreement on list of public services of the commune, quantity, location, implementation time, responsibility of the district, capital flow (it is necessary to clearly identify capital flow from provincial, district, commune level or contributed by the local people and other possible sources if available).
 - Recommendations from participants to finalize the district plan.
 - ❖ Chairman concludes the meeting.
 - ❖ Based on contributions from participants and on the meeting conclusions, districts' Finance and Planning Section is responsible for finalizing the draft district SEDP plan to submit to DPCs, then DPCs submit to District People's Council for approval and then submit to the DPI and to PPC.

5. Step 5: Approval and assignment of the SEDP plans to all levels

a. District level:

- Time to assign approved plan: The province assigns the plans to districts at the end of December of the current planning year.
- After receiving planning criteria from the provincial level, on the basis of the Resolution of the districts' People's Council, Finance and Planning Sections consult DPCs and People's Committee of the City to allocate and assign planning criteria to communes and other relevant units.

b. Commune level:

- Time to assign plan: DPC assigns plan to commune level in the middle of January of the coming year.
- Based on the assigned planning criteria from the district level and on the capacity of mobilizing capital resources of the commune and the contribution of local people for each scheme, the commune authority decides the level of completion for the plan, then the CPCs instruct to finalize the commune SEDP plans for the next year. The CPCs submit the official commune SEDP plans to the commune People's Council for approval for the implementation.
- After having the approval from the People's Council, CPCs inform the official commune SEDP plans to villages for implementation.

Time to inform plans to villages: at the end of January of the coming year.

D. EVALUATION ON PLAN IMPLEMENTATION

1. For communes:

- Every year, CPCs organize the evaluation on SEDP plan implementation at the commune level for two times: the first time is mid-annual evaluation (when first draft the SEDP plan for the coming year) and the second time is annual evaluation (at the end of the year when develop the SEDP plan for the second time).
- Contents: evaluate the progress and quality of all implemented activities; evaluate the completion rate of the assigned criteria; compare the criteria with those of the previous year; evaluate difficulties and advantages as well as solutions in order to well complete SEDP.;
- Report on the status of plan implementation of CPCs of all communes have to be submitted regularly to People's Committees of districts and city for monitoring.

2. For districts:

Based on reports of communes and the general situations of the whole district, the districts' Finance and Planning Section is responsible for synthesizing, analyzing and collaborating with other line sections to help the DPCs develop the report on plan implementation of the whole district in the planning year. Every year the districts organize the evaluation for two times: the first time is mid-annual evaluation (when first draft the SEDP plan for the coming year) and the second time is annual evaluation (at the end of the year when develop the SEDP plan for the second time).

E. ORGANIZATION OF IMPLEMENTATION

I. Progress on plan implementation:

- Coming year's village plan to be submitted to commune level: before 20/6.
- Coming year's commune plan to be submitted to district level: before 5/7.

- Coming year's district plan to be submitted to provincial level: before 20/7.

II. RESPONSIBILITIES OF RELEVANT ORGANIZATIONS:

1. DPI is responsible for implementing and instructing the Guideline towards DPCs and CPCs for applying into annual planning activities. Regularly check all planning activities to have a consistent and unanimous instruction.
2. DPCs are responsible for preparation and development of their own localities' SEDP plans; provide respective instructions, guiding and monitors regularly the implementation of the assigned plans; guide the integration of all budget resources to reach a high level of effectiveness in implementing the assigned plans. Have a close cooperation with DPI in order to meet the proposed progress and quality of the assigned plan.
3. CPCs are responsible for organizing the implementation of the plans at their own localities and ensure the effective integration of all available resources.

III. REPORTING SYSTEM:

Annually, the District People's Committees report to the Provincial People's Committee and Department of Planning and Investment on the application of the participatory planning procedure, report cases of difficulties and obstacles to the DPI so that the DPI has the basis to consult the PPC for appropriate and timely adjustment

**ON BEHALF OF THE PPC
PP CHAIRMAN
VICE CHAIRMAN
Nguyen Huu Hoai
(signed and stamped)**

ANNEXES: PLANNING FORMS

(issued together with Decision No. 1309 /QD-UBND dated 17/06/2008 by Quang Binh People's Committee)

DPC:
 CPC:
 Village:
 FORM 1:

PRIORITY RANKING OF BASIC CONSTRUCTION WORKS IN.....
 (Applicable at village level)

No.	Basic construction work	Priority rank	Location	Time (starting – finishing)	Estimated cost (mil. VND)	Expected funding source (mil. VND)		Remark
						Contribution from local people (village)	State budget source	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Note: The priority list of public investment works of the village is specified in quantity, location, implementation time, responsibilities of the village against each work; investment fund (broken down by the State budget and commitment for contribution of local people).

Village head
(signature and full name)

Representative of Fatherland Front

Representative of Women Union

.....

.....

.....

DPC:
 CPC:
 Village:

FORM 2:

PRIORITY RANKING OF PUBLIC SERVICES IN
(Applicable at village level)

Health services, agricultural extension, forestry, veterinary, training, maintenance works, financial services (etc. small scale credit) etc.

No.	Public services (health services, extension, forestry, training etc.)	Priority rank	Location	Time (starting – finishing)	Estimated cost (mil. VND)		Remark
					Contribution by local people (village)	State budget source	
1							
2							
3							
4							
5							
6							
7							
8							

Note: The priority list of public services of the village is specified in quantity, location, implementation time, responsibilities of the village against each work; investment fund (broken down by the State budget and commitment for contribution of local people).

Village head
(signature and full name)

Representative of
Fatherland Front (or Party's
Committee

Representative of Women
Union

.....

.....

.....

DPC:

CPC:

FORM 3:

PLANNING TABLE OF BASIC CONSTRUCTION WORKS IN
(Applicable at commune level)

No (and priority rank of the commune)	Basic construction work (grouped according to funding source with respective headlines)	Priority rank of the village	Location	Time (start – end)	Design capacity	Total investment		Completed amount by 31/12/2008 previous year	Already provided until 31/12/08		Fund still lacking	Need for funds in planning year	Funding source			Remark
						Total	In which: Installation		Total	In which: Previous year			External support	From commune budget	Contribution of local people	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
I	Completed construction works															
1																
...																
II	Ongoing construction works															
1																
...																
III	New construction works															
1																
...																

Leader of CPC
(signature, stamp and full name)

Form written by
(signature and full name)

Note:

- The column 3 “priority rank of the village”. The priority rank to be filled there is the priority rank as submitted by the respective village! The commune priority order is separately expressed through column 1, in which the items on top are of highest priority according to commune decision.
- It is necessary to clearly identify priority rank of village and commune levels, each village has its own advantages and disadvantages; the necessity level or difficulty level of this

- village might not be the same as those of the other one, then, always have to base on this criterion to rank the priority list and avoid biased or impulsive selection.
- The priority rank of the commune (column 1) is relevant for the actual implementation of construction works. Basic construction works which are considered of higher priority by the district rank higher in the table and will be carried out first.
 - This way of priority ranking is essential for monitoring later on.

DPC:

CPC:

FORM 4:

PRIORITY RANKING OF PUBLIC SERVICES IN

(Applicable at commune level)

Health services, agricultural extension, forestry, veterinary, training, maintenance works, financial services (etc. small scale credit) etc.

No.	Public services (health services, extension, forestry, training etc.)	Priority rank	Location	Time (start - end)	Estimated cost (mil. VND)	Expected funding source			Remark
						External support	Commune budget	Contribution of local people	
1									
2									
3									
4									
5									
6									
7									
8									
9									

Leader of CPC
(signature, stamp and full name)

Form written by
(signature and full name)

Note: - This aggregated priority list is to be submitted to the district. The district is to consider and distribute budget to the commune based on the identified priorities.

- At district level, the Finance and Planning Sections are to computerize the required public services and sort them according to the agency from which support is expected (expected service provider). A copy of such sector plans are then to be provided to the respective service delivering agencies for follow up.

DPC:

FORM 5

**PLANNING TABLE OF BASIC CONSTRUCTION WORKS IN.....
(Applicable at district level)**

No (and priority rank of the district)	Basic construction work (grouped according to funding source with respective headlines)	Priority rank of the commune	Location	Time (start – end)	Design capacity	Total investment		Completed amount by 31/12 previous year	Already provided until 31/12/20 ..		Fund still lacking	Need for funds in planning year	Funding source			Remark		
						Total	In which: Installation		Total	In which: Previous year			External funding source	District Budget	Commune Budget		Contribution of local people	
																		7
I	Completed construction works																	
1																		
...																		
II	Ongoing construction works																	
1																		
...																		
III	New construction works																	
1																		
...																		

**Leader of CPC
(signature, stamp and full name)**

**Form written by
(signature and full name)**

Note:

- The column 3 “priority rank of the commune”. The priority rank to be filled there is the priority rank as submitted by the respective commune! The district priority order is separately expressed through column 1, in which the items on top are of highest priority according to commune decision.

- It is necessary to clearly identify priority rank of district and commune levels, each commune has its own advantages and disadvantages; the necessity level or difficulty level of this commune might not be the same as those of the other one, then, always have to base on this criterion to rank the priority list and avoid biased or impulsive selection.
- The priority rank of the district (column 1) is relevant for the actual implementation of construction works. Basic construction works which are considered of higher priority by the district rank higher in the table and will be carried out first.
- This way of priority ranking is essential for monitoring later on.

DPC:.....
 CPC:.....
FORM 6

TABLE OF BASIC INFORMATION IN THE YEAR 2009
 (Applicable at commune level)

No.	Code	Indicators	Unit	Implemented in previous year	Implemented in current year (estimated)	Planned for next year	Remarks
1.	A	Land use					
2.	<i>I</i>	Total natural land	Ha				
3.	<i>II</i>	Agricultural land	"				
4.	1	Annual crop land	"				
5.	+	Paddy rice land for 1 crop	"				
6.	+	Paddy rice land for 2 crops	"				
7.	+	Land for other crops	"				
8.	+	Annual crop upland	"				
9.	+	Other annual crop land	"				
10.	2	Mixed garden land	"				
11.	3	Perennial crop land	"				
12.	4	Planted grassland for grazing	"				
13.	<i>III</i>	Forestry land	"				
14.	1	Natural forest land	"				
15.	2	Plantation forest land	"				
16.	3	Forest land with tree nurseries	"				
17.	<i>IV</i>	Land of rivers, streams and other areas with water surface to be used for aquatic production	"				
18.	<i>V</i>	Regularly used land	"				
19.	1	Construction land	"				
20.	2	Land for roads	"				
21.	3	Land for irrigation systems	"				
22.	4	Other land	"				
23.	<i>VI</i>	Residential land	"				
24.	1	Residential land in urban area	"				
25.	2	Residential land in rural area	"				
26.	<i>VII</i>	Unused land	"				
27.	1	Flat land	"				
28.	2	Upland	"				
29.	3	Land with water surface	"				
30.	4	Other unused land	"				
31.	B	Other baseline data					
32.	1	Total no. of villages/commune	Vil.				
33.	2	Total no. of households/commune (village)	Hh				
34.	C	Infrastructure					
35.	<i>1</i>	<i>Roads</i>					
36.	-	Inter-village roads	Km				
37.		Of which:+ Concrete roads	"				
38.		+ Soil road	"				

No.	Code	Indicators	Unit	Implemented in previous year	Implemented in current year (estimated)	Planned for next year	Remarks
39.	-	Inter-commune roads	"				
40.		Of which: + Asphalt, concrete roads	"				
41.		+Aggregated roads	"				
42.		+ Soil roads	"				
43.	2	<i>Irrigation</i>					
44.	-	No. of irrigation schemes	Sche me				
45.	3	<i>Water for livelihood</i>					
46.	-	No. of hhs with wells of clean water	Hh				
47.	-	No. of water supply schemes for community use	Sche me				
48.	-	No. of hhs with water tanks	Hh				
49.	4	<i>Electricity</i>					
50.	-	No. of villages access to electricity	Village				
51.	-	Number of electricity transformers	Tr'm				
52.	-	Number of electricity transmission line	Km				
53.	5	<i>Post office</i>					
54.	-	Number of communal post center	Center				
55.	-	Communes with telephone access	Comm une				
56.	-	Number of telephones/commune (village)	Pc				
57.	D	Social and economic conditions					
58.	1	<i>Trading and services</i>	No.				
59.	-	Number of markets/commune					
60.	-	Number of households with cars					
61.	-	Number of households with truck services	Hh				
62.	-	Number of households with bus services	"				
63.	-	Number of households with small truck services	"				
64.	-	Number of households with repair service	"				
65.	-	Number of households with trading practices	"				
66.	2	<i>Education</i>					
67.	-	Number of teachers: +High school	Per.				
68.		+ Secondary school	"				
69.	-	Number of schools reaching national standards + High school	Schoo l				
70.		+ Secondary school	"				
71.	3	<i>Health</i>					
72.	-	No. of health workers	Per.				
73.	-	No. of hhs with hygienic toilets	Hh				
74.	4	<i>Culture and communication</i>					
75.	-	No. of village halls	Hall				
76.	-	Number of TV transmission stations					

No.	Code	Indicators	Unit	Implemented in previous year	Implemented in current year (estimated)	Planned for next year	Remarks
77.	-	Number of village performance groups	Group				

Leader of CPC
(signature, stamp and full name)

Form written by
(signature and full name)

DPC:.....
 CPC:.....

FORM 7

SOCIO-ECONOMIC DEVELOPMENT INDICATORS IN.....

(Applicable at commune level)

No.	Code	Name of indicators	Unit	Implemented in last year	Implemented in current year	Planned for next year	Growth rate (=Column 6/5)	growth rate (=Column 7/6)
1	2	3	4	5	6	7		8
1.	A	<u>FISHERY, FORESTRY AND AGRICULTURAL INDICATORS</u>						
2.	I	<u>AGRICULTURE</u>						
3.	1	<u>Agriculture production value</u> (Price CD94)						
4.	2	<u>Total crop land</u>	Ha					
5.	a	- Annual crop land	"					
6.		Total crop output	Ton					
7.		Of which: Rice	Ton					
8.		Average food productivity per capita/year	Kg/ng					
9.		Annual rice: Area	Ha					
10.		Of which: New variety	"					
11.		Productivity	quintal/ha					
12.		Output volume	Ton					
13.		Of which: Winter-Spring rice						
14.		Area	Ha					
15.		Of which: New variety	Ha					
16.		Productivity	quintal/ha					
17.		Output volume	ton					
18.		Maize in the whole year: Area	Ha					
19.		Of which: Winter maize+C58	Ha					
20.		Productivity	quintal/ha					
21.		Output volume	ton					
22.		Of which: Winter-Spring maize						
23.		Area	Ha					
24.		Productivity	quintal/ha					
25.		Output volume	ton					
26.	b	<u>Starch-root plant</u>						

No.	Code	Name of indicators	Unit	Implemented in last year	Implemented in current year	Planned for next year	Growth rate (=Column 6/5)	growth rate (=Column 7/6)
27.		Sweet potatoes in the whole year : Area	Ha					
28.		Productivity	quintal/ha					
29.		Output volume	ton					
30.		Of which: Winter-Spring season						
31.		Area	Ha					
32.		Productivity	quintal/ha					
33.		Output volume	ton					
34.		Cassava in the whole year: Area	Ha					
35.		Productivity	quintal/ha					
36.		Output volume	ton					
37.		Of which: Industrial cassava						
38.		Area	Ha					
39.		Productivity	quintal/ha					
40.		Output volume	ton					
41.		Other tuber crops in the whole year: - Area	Ha					
42.		- Productivity	quintal/ha					
43.		- Output volume	ton					
44.	C	<u>Short-term crops, vegetables and beans</u>						
45.		Peanut in the whole year: Area	Ha					
46.		Productivity	quintal/ha					
47.		Output volume	ton					
48.		Of which: Winter-Spring peanut						
49.		Area	Ha					
50.		Productivity	quintal/ha					
51.		Output volume	ton					
52.		Chilli in the whole year: Area	Ha					
53.		Productivity	quintal/ha					
54.		Output volume	ton					
55.		Sugarcane: Area	Ha					
56.		Productivity	quintal/ha					
57.		Output volume	ton					
58.		Beans of different kinds: Area	Ha					

No.	Code	Name of indicators	Unit	Implemented in last year	Implemented in current year	Planned for next year	Growth rate (=Column 6/5)	growth rate (=Column 7/6)
59.		Productivity	quintal/ha					
60.		Output volume	ton					
61.	d	<u>Long-term industrial crops and fruit trees</u>						
62.		Rubber: + Area	Ha					
63.		Of which: New plantation	Ha					
64.		for basic harvesting	Ha					
65.		for business purpose	Ha					
66.		+ Output volume	ton					
67.		Pepper: + Area	Ha					
68.		Of which: for business purpose	Ha					
69.		+ Output volume	ton					
70.		Tea + Area	Ha					
71.		+ Output volume	ton					
72.		Fruit trees: + Area	Ha					
73.		Of which: Major crops	"					(specify characteristics and amount of some main plants)
74.		+ Output volume	ton					
75.	3	<u>Animal husbandry</u>						
76.	a	Buffaloes	con					
77.	b	Cows	con					
78.		<i>Shind hybrid cow</i>	"					
79.	c	Pigs	"					
80.	d	Goats	"					
81.	e	Poultry	1000 heads					
82.	g	Bees	bee hives					
83.	h	Products from animal husbandry						
84.		- Live pork	ton					
85.		- Output volume of bee honey	Kg					
86.		- Eggs	1000 unit					
87.	4	<u>Irrigation</u>						
88.		Total irrigated area						
89.		Of which: Irrigated area in Spring-Winter crop						

No.	Code	Name of indicators	Unit	Implemented in last year	Implemented in current year	Planned for next year	Growth rate (=Column 6/5)	growth rate (=Column 7/6)
90.	II	<u>Forestry</u>						
91.	1	<u>Forestry production value</u> (Price CD94)	VND mill.					
92.	2	Concentrated newly plantation	Ha					
93.	3	Scattered tree plantation	1000 trees					
94.	4	Maintenance of planted forests	Ha					
95.	5	Regeneration area	"					
96.	6	Area contracted for forest protection	"					
97.	V	<u>Aquaculture</u>						
98.	1	<u>Aquaculture production value</u> (Price CD94)						
99.	2	Output volume of caught aquatic products	ton					
100.	3	Output volume of raised aquatic products	"					
101.	4	Area of aquatic products raising	Ha					
102.		Of which: - Brackish water	"					
103.		Of which: Intensive raising	"					
104.		- Fresh water	"					
105.	5	Fish raising in cages	cage					
106.	B	<u>INDUSTRY-HANDICRAFT</u>						
107.	1	<u>Industry production value</u> (Price CD94)						
108.	2	<u>Main products</u>						
109.		- Cement PC30	1000 tons					
110.		- Beer	1000 liters					
111.		- Bricks	1000pc					
112.		- Roof tiles	1000pc					
113.		- Big stones of different kinds	1000 m3					
114.		- Sand, gravel	"					
115.		- Grinding and husking of food	ton					
116.		- Rattan harvested/collected	m2					
117.		- Bamboo/rattan handicrafts	"					
118.		- Frozen/refrigerated seafood	ton					
119.		- Dried seafood	ton					
120.		- Processing of fish sauce	liter					
121.		- Mineral water, filtered water	1000L					
122.		- Ready-made clothes	1000sp					

No.	Code	Name of indicators	Unit	Implemented in last year	Implemented in current year	Planned for next year	Growth rate (=Column 6/5)	growth rate (=Column 7/6)
123.		- Timber	m3					
124.		- Wooden furniture	m3					
125.		- Grinded stone	ton					
126.		- Handy agricultural tools	pc					
127.		- Construction steel	m2					
128.	C	<u>TRADE AND SERVICES</u>						
129.	1	<u>Retail revenue on commodities in the locality</u>						
130.	2	<u>Export</u>						
131.		- Export turnover in foreign currency	USD					
132.		- Main products for exporting:						
133.		+ Rubber	ton					
134.		+ Frozen aqua products	"					
135.		+ Dried aqua products.....	"					
136.	3	<u>Hotel, restaurant and tourism</u>						
137.		- Revenue for hotel, restaurant	VND mill.					
138.		- Revenue for tourism	"					
139.		- Amount of tourists	Per.					
140.		In which: foreign tourists	"					
141.	D	<u>COMMODITY AND PASSENGER TRANSPORTATION</u>						
142.		- Commodity transportation						
143.		+ Quantity of transportation	1000t					
144.		+ Quantity of rotation	1000t/km					
145.		- Passenger transportation						
146.		+ Passenger to be transported	1000ps					
147.		+ Passenger to be rotated	1000ps/km					
148.	E	<u>BUDGET BALANCE</u>						
149.		- Budget receipt in the locality	VND mill.					
150.		+ In which: Private enterprise tax	"					
151.		Agriculture Land-use tax	"					
152.		- Local budget expenditure	"					
153.		In which: Investment and development expenditure	"					
154.		Regular expenditure	"					
155.	G	<u>EDUCATION AND TRAINING</u>						
156.	1	<u>Kindergarten and pre-school</u>						

No.	Code	Name of indicators	Unit	Implemented in last year	Implemented in current year	Planned for next year	Growth rate (=Column 6/5)	growth rate (=Column 7/6)
157.		-Number of kindergarten	No.					
158.		-Number of pre-school	school					
159.		-Number of children in the kindergarten	per.					
160.		- Rate of children reaching eligible age for kindergarten	%					
161.		-Number of children enrolled in pre-school	per.					
162.		- Rate of children reaching eligible age for pre-school	%					
163.	2	Education						
164.	A	Number of pupils enrolled at beginning school-year						
165.		- Primary school	school					
166.		- Secondary school	"					
167.		- High school	"					
168.	B	School classes						
169.		- Primary school	class					
170.		- Secondary school	"					
171.	C	Number of pupils enrolled at beginning school-year	hs					
172.		- Primary school	"					
173.		Of which: new admission to 1 grade	%					
174.		- Secondary school	hs					
175.		Of which: new admission to 6 grade	%					
176.	3	Regular education						
177.		Number of people benefited from illiterate eradication	per.					
178.		Number of people benefited from illiterate eradication	"					
179.		Of which: + Secondary school level	"					
180.		+ High school level	"					
181.		Number of illiterate people (age group 15-35)	"					
182.		+ Rate of illiterate people (compared with the same age group)	%					
183.	H	<u>FAMILY PLANNING AND POPULATION</u>						
184.		Average population	per.					
185.		Of which: belonging to ethnic groups						
186.		and Women						

No.	Code	Name of indicators	Unit	Implemented in last year	Implemented in current year	Planned for next year	Growth rate (=Column 6/5)	growth rate (=Column 7/6)
187.		Number of newly born children in the year	per.					
188.		Number of death people	per.					
189.		Rate of natural population growth	%o					
190.		Percentage of birth rate decrease compared with the previous year	%o					
191.		Number of women applying contraceptive methods						
192.		Number of couples applying contraceptive methods						
193.		Population at working age	per.					
194.		Number of technical labourers	"					
195.		Number of unemployment labourers	"					
196.		Number of labourers trained	"					
197.	I	<u>HEALTH</u>						
198.		Number of beds/health clinic	bed					
199.		Number of doctors/health clinic	per.					
200.		Number of children under 1 year old with full vaccination	per.					
201.		Number of pregnant women vaccinated	per.					
202.		- Number of women died from pregnancy, birth	"					
203.		Number of people suffering from malaria	"					
204.		- Number of children 8-10 aged suffering from goitre	per.					
205.		Malnourished infant number (under 5 year old)	per.					
206.		Number of people suffering from social diseases	per.					
207.		Number of household served with clean water	hh					
208.		Number of household with hygienic latrine	hh					
209.	K	<u>CULTURE, INFORMATION AND SPORT</u>						
210.		Number of villages entitled to "cultural village"	Village					
211.		Number of households entitled to "cultural village"	hh					
212.		Number of people regularly participating in sporty activities	per.					
213.	L	<u>LIVELIHOODS</u>						
214.		Households with Radio	hh					
215.		Households with TV set	"					

No.	Code	Name of indicators	Unit	Implemented in last year	Implemented in current year	Planned for next year	Growth rate (=Column 6/5)	growth rate (=Column 7/6)
216.		Households with motorcycle	"					
217.		House holds with access to electricity	"					
218.		Households with telephone	"					
219.		Households with temporary houses						
220.	M	<u>EMPLOYMENT, POVERTY REDUCTION AND OTHER ISSUES</u>						
221.	1	Employment						
222.		- Number of households granted with poverty reduction fund	hh					
223.		- Number of people with jobs	per.					
224.	2	Poverty reduction and hunger eradication						
225.		- Number of poor households	hh					
226.		- Rate of poor households	%					
227.		- 'Number of household come out from poverty	"					
228.		'- Number of household relapsed to poverty state	"					
229.		- 'Number of poor households supported in production	"					
230.		- 'Number of poor households benefited from social welfare	"					
231.		- Number of poor households provided with health insurance books	"					
232.		-Average income of household	1000d					
233.		Of which: + Poor households	"					
234.		+ Medium households	"					
235.		+ Better-off households	"					
236.	3	Gender issue						
237.		- Number of women are members of people's council	per.					
238.		- Number of women working in state organizations	"					

Leader of CPC
(Signature, stamp and full name)

Form written by
(Signature and full name)